



**DP WORLD**  
Vancouver

Dear Trucking community,

On July 2, 2014, the conditions as outlined under the Provincial Government and Port Metro Vancouver's Joint Action Plan come into effect. Under point 11 of the Provincial Government Joint Action Plan, shipping terminals are required to pay a wait time fee to truckers who are delayed more than 90 minutes for an appointment.

In order for each terminal to comply with the terminal related points within this plan the following adjustments will be made to our gate processes.

We believe that these changes will allow for each terminal to adhere to the recommendations under the Joint Action Plan.

Regards,

DP WORLD VANCOUVER



### Gate hours and appointment windows

- 30 minute appointment window with 30 minute early processing time (1 hour).
- Appointment windows are controlled at the terminal in gate pedestal.
- The terminal system will not allow transactions to be processed outside the appointment window.
- Port Metro Vancouver will turn away trucks late for their appointments.

Port Entry	Port Rejection	Appointment window
07:30 (*)	8:15	08:00 - 08:30
8:00	8:45	08:30 - 09:00
8:30	9:15	09:00 - 09:30
9:00	9:45	09:30 - 10:00
9:30	10:15	10:00 - 10:30
10:00	10:45	10:30 - 11:00
10:30	11:15	11:00 - 11:30
11:00	11:45	11:30 - 12:00
		<b>Meal Break (12:00-12:30)</b>
12:15	12:45	12:30 - 13:00
12:30	13:15	13:00 - 13:30
13:00	13:45	13:30 - 14:00
13:30	14:15	14:00 - 14:30
14:00	14:45	14:30 - 15:00
14:30	15:15	15:00 - 15:30
15:00	15:45	15:30 - 16:00
		<b>Shift change</b>
16:30	17:15	17:00 - 17:30
17:00	17:45	17:30 - 18:00
17:30	18:15	18:00 - 18:30
18:00	18:45	18:30 - 19:00
18:30	19:15	19:00 - 19:30
19:00	19:45	19:30 - 20:00
19:30	20:15	20:00 - 20:30
		<b>Meal Break (20:30-21:00)</b>
20:45	21:15	21:00 - 21:30
21:00	21:45	21:30 - 22:00
21:30	22:15	22:00 - 22:30
22:00	22:45	22:30 - 23:00
22:30	23:15	23:00 - 23:30
23:00	23:45	23:30 - 00:00

(\*) Trucks may arrive earlier for the 1st appointment window of the day.



Appointment cut-offs and cancellations

	Cancel without Penalty	Appointment System Closed
<b>Day Shift</b> 08:00 - 16:30	NOON - Business day prior	14:00 - Business day prior
<b>Night Shift</b> 16:30 - 01:00	09:00 Same Day	11:00 Same day

Appointment Fee

- All dayshift appointments shall incur a fee of \$50.00. This will be effective July 2, 2014.
- Under this arrangement, the Terminal Gate Compliancy Initiative (TGCI) will no longer be offered.

Shift	Action	Fee
DAY	Book appointment	\$50
	Cancel before cut-off	-\$50 (Credit)
	Cancel after cut-off or No Show	\$0
Shift	Action	Fee
AFT	Book appointment	\$50
	Filled	-\$50 (Credit)
	Cancel before cut-off	-\$50 (Credit)
	Cancel after cut-off or No Show	\$0



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### Double transactions (or multiple appointments)

- Any appointments made above a single move shall be made exempt from the Terminal Gate Efficiency Fees (TGEF).
- If truckers prefer to have their other appointments active under the TGEF, they will need to leave the port road and re-enter via the VACS gate.  
If a trucker does not have a GPS time stamp for their appointment at the VACS gate, TGEF is not applicable for that appointment.

### Trouble booth transactions

- No trouble booth assistance will be allowed, truckers must leave the terminal to resolve their problem.
- Trouble booth issues that may arise due to a terminal issue shall be dealt with under as per current practice.

### Empty container rejections

All empty containers after loading must be taken directly off the terminal. No rejections will be allowed.

### Longhaul drivers

- Longhaul drivers will need to make an appointment for each transaction. Standard appointment cut-offs and cancellations are applicable.